

DMR Global, Inc.

JOB DESCRIPTION FORM

Job Title:	Program Manager	Salary Band:	<i>(Discuss with HR)</i>
Department Name:	Engineering	FLSA:	<input type="checkbox"/> Non-Exempt <input type="checkbox"/> Exempt
Reports To:	To be advised	Job Class:	<i>(Discuss with HR)</i>

JOB SUMMARY:

The Program Manager is responsible for managing the entire development cycle of the laser sintering platform, which consists of legacy and next generation products under development by the company.

PRIMARY JOB FUNCTIONS:

- Responsible for the entire platform from “cradle to grave”.
- Works with product management to develop product requirement specifications.
- In conjunction with the Development Team and the company, develops detailed design specifications.
- Determine the project resource requirements, schedules, capital expenditure and other requirements.
- Performs risk analysis, identifies risk areas and develops alternate plans and/or risk mitigation measures.
- Negotiates with appropriate technology managers within the company and partners to develop detail schedules and manages these partners as “sub-contractors” in the overall plan (manages the overall schedule).
- Interfaces with all organizations outside engineering, including Product Management, Finance, Operations, Service, and Legal.
- Presents the plan to the Senior Management of the company and obtains approvals.
- The Program Manager is also responsible for the sustaining engineering effort of existing products, supplier validation and selection, and regulatory certification activities. He/she is also responsible for managing Alpha/Beta testing, system integration, documentation and product launch.

Supervisory function:

Ensure employment decisions on the principles of equal employment opportunity and take affirmative action in the employment of women, minorities, individuals with disabilities, and veterans. Encourage and foster company objectives related to develop people and careers.

JOB QUALIFICATIONS:

Education and Training:

A Bachelor’s degree, in engineering, is required. A MBA or an advanced degree is a plus.

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Experience:

A minimum of 5 years experience in program management of technology products is desired.

Knowledge, Skills & Abilities:

- Has positive motivational skills
- Leads by example and holds self and others accountable
- Has good business instincts and acumen
- Is comfortable working directly with senior managers
- Works well with a broad range of people, both technical and non-technical
- Has excellent system knowledge
- Is a strong analytical thinker
- Is a skilled, persuasive debater
- Has good organization skills
- Has experience using program management tools

Additional Information:

The individual must have experience in managing medium to large capital equipment programs. Must come from complimentary adjust industries such as injection molding, metal cutting, and machinery containing electromechanical subsystems. Familiarity with sintering technology is a plus.

WORKING ENVIRONMENT /PHYSICAL DEMANDS:

The work environment characteristics and physical demands are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

SAFETY REQUIREMENTS:

- Required to observe all safety standards and rules.
- Required to report all injuries to his/her supervisor and Human Resources within 24 hours.
- Personal protection equipment must be worn as required by the job.

CODE OF CONDUCT

Required to adhere to the Company's Code of Conduct as a fundamental business practice.

Approved by _____ Date _____
(signature)

Name _____

Note: Nothing in this job description restricts management's right to assign or reassign duties and responsibilities to this job at any time.